



CARLINGTON  
COMMUNITY CHAPLAINCY

**ANNUAL  
REPORT 2023**

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# MESSAGE FROM THE PRESIDENT

What a difference a year makes; with Public Health measures in place due to the pandemic being slowly relaxed, 2022 actually looked almost “normal” – whatever that is – with the Chaplaincy resuming in-person programming. The biggest change has been that the drop-in reopened in September; our neighbours could again sit together and enjoy each other’s company and light snacks. Equally important, this program provides an opportunity for our staff to easily interact with our neighbours. The Chaplaincy also hands out bagged snacks when the drop-in is open; unfortunately, food insecurity has worsened with inflation, and regularly over 100 people come for food.

Staffing was also stable during 2022 with Steve and Shemi each present at the Chaplaincy for 3 days out of 5 so the drop-in was always open Monday to Friday and a staff member was present for other programs. This has changed somewhat in 2023; Shemi obtained a full-time job so her hours have been reduced at the Chaplaincy. Due to requests from the community to open the drop-in on Saturdays so that our neighbours do not have to go 2 days without food, the drop-in is now open with snacks on Saturdays but closed on Thursdays; this means Steve now works 4 days a week with Shemi present on Saturday as the staff member.

The Chaplaincy again used Dale’s Garden on the property of Faith Lutheran Church to provide vegetables to the Caldwell Food Bank. A mixture of vegetables – beans, beets, cabbage, carrots, peppers, squash, zucchini, and lots of tomatoes – was provided. When the Food Bank was asked at the end of the year what they preferred, the resounding answer was tomatoes so this year mostly tomatoes have been planted.

Our budget continues to be a source of concern; even though our supporting churches and the Y Club have been very generous, we have had to dip into our reserves this year partially due to our inability to run our fundraising dinner and choral fest. We are in the process of trying alternate ways to raise funds but new ideas are most welcome. We also should review our programs, in particular the provision of snacks, to determine if they meet the needs of our neighbours and if they are the best way to use our limited budget. In addition, we need to try to find new members for the board; I am getting stale.

Finally, I would like to thank: our volunteers for their willingness to serve the residents; our churches and the Y Club for their faithfulness with prayers, volunteers, and financial support; our donors for their generous donations; and the board for its advice and work to keep the Chaplaincy running, especially, the executive, Wendy, Norah, and Dave.

Respectfully submitted

**HAROLD RODE**

President, Board of Directors

# BOARD MEMBERS

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PRESIDENT

**HAROLD RODE**

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SECRETARY

**NORAH PATRIQUIN**

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TREASURER

**WENDY WARBURTON**

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PAST PRESIDENT AND  
RESOURCE CHAIR

**DAVE HALL**

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CHURCH  
REPRESENTATIVES

**KATHY CZERNY**  
**PAMELA COOPER**  
**JONAH ELLENS**

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COMMUNITY  
REPRESENTATIVES

**THERESE LADOUCEUR**  
**DAVE BROWNLEE**

# FINANCIALS

CARLINGTON COMMUNITY CHAPLAINCY

**BALANCE SHEET as at**

**31 DECEMBER 2022**

**Financial Statements prepared on a cash basis.**

<b>ASSETS</b>	<b>2022</b>	<b>2021</b>
Cash on hand	\$16,581*	\$32,930*
<b>LIABILITIES</b>		
Retained earnings	\$16,581	\$32,930

\*Includes petty cash, gift cards, money in bank

# FINANCIALS

## STATEMENT OF OPERATIONS for the 12-month period ending DEC.. 31, 2022

Financial statement prepared on a cash basis.

REVENUE	Financial year 2022	Financial year 2021
Church donations	\$ 31,171.00	\$ 24,243.00
Charitable donations	23,384.00	27,420.00
Donations - Women's Group	500.00	500.00
Fundraising and sales	973.00	1,339.00
Grants and other gifts	10,397.00	21,068.00
Miscellaneous income	51.00	1,230.00
<b>Total Revenue</b>	<b>66,476.00</b>	<b>75,800.00</b>
<b>EXPENDITURES</b>		
Salaries and benefits	<b>50,753.00</b>	<b>49,882.00</b>
<b>Operations</b>		
Administration	721.00	1,318.00
Fundraising	846.00	331.00
Insurance	5,142.00	5,063.00
Maintenance	-	-
Other	175.00	756.00
Communications	1,246.00	1,246.00
Transportation	-	239.00
<b>Subtotal</b>	<b>8,130.00</b>	<b>8,953.00</b>
<b>Program Expenses</b>		
General	6,134.00	7,687.00
Breakfast program	16,474.00	16,906.00
Women's Group	1,059.00	71.00
Creative Path	325.00	106.00
<b>Subtotal</b>	<b>23,992.00</b>	<b>24,770.00</b>
<b>Total Expenditures</b>	<b>82,875.00</b>	<b>83,605.00</b>
<b>Surplus/(deficit)</b>	<b>- 16,399.00</b>	<b>-7,805.00</b>
<b>Retained earnings at year start</b>	<b>32,930.00</b>	<b>40,733.00</b>
<b>Retained earnings at year end</b>	<b>16,580.00 *</b>	<b>32,930.00</b>

\*Includes cash on hand

ITEM	2022 Budget	2022 Actual	2023 Budget	
<b>Income</b>				
<b>Contributions</b>				
Church contributions	\$ 24,000.00	\$ 31,171.00	\$ 30,000.00	
Individual charitable donations	\$ 24,000.00	\$ 23,309.00	\$ 24,000.00	
Contribs from other charities	\$ 4,000.00	\$ 275.00	\$ 300.00	
Other gifts	\$ 500.00	\$ 2,700.00	\$ 3,000.00	
Subtotal/contributions	\$ 52,500.00	\$ 57,455.00	\$ 57,300.00	
<b>Fundraising</b>				
Dinner/Valentine fundraiser	\$ 4,000.00	\$ -	\$ 4,000.00	
Choral festival	\$ -	\$ -	\$ 1,000.00	
Grocery vouchers	\$ 500.00	\$ 893.00	\$ 800.00	
Plant sales	\$ 50.00	\$ 35.00	\$ 50.00	
Creative Path	\$ 100.00	\$ 15.00	\$ 50.00	
Women's Group	\$ 100.00	\$ 30.00	\$ 100.00	
Other	\$ -	\$ -	\$ 300.00	
Subtotal/fundraising	\$ 4,750.00	\$ 973.00	\$ 6,200.00	
<b>Grants</b>				
UCC M&S Fund	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	
Subtotal/grants	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	
<b>Supports (targeted donations)</b>				
Hospitality	\$ 500.00	\$ -	\$ -	
Creative Path	\$ 25.00	\$ 122.00	\$ 100.00	
Women's Group	\$ 100.00	\$ 575.00	\$ 550.00	
Benevolent Fund	\$ -	\$ 300.00	\$ 300.00	
Subtotal/supports	\$ 625.00	\$ 997.00	\$ 950.00	
<b>Other income</b>				
Money from Government	\$ -	\$ -	\$ 50.00	
Darts League	\$ 300.00	\$ -	\$ 300.00	
Petty Cash - In	\$ 100.00	\$ 51.00	\$ 50.00	
Miscellaneous	\$ 1,200.00	\$ 51.00	\$ 50.00	
Subtotal/other income	\$ 1,600.00	\$ 102.00	\$ 450.00	
<b>Joint ventures</b>				
Partages/Share Ottawa (Ottawa Community Foundation grant)				
Administration	\$ 2,000.00	\$ 2,000.00	\$ 11.00	carried fwd.
Salary	\$ 1,940.00	\$ 1,940.00	\$ -	carried fwd.
Carlington Arts Initiative	\$ 2,792.00	\$ 82.00	\$ 2,745.00	carried fwd.
Subtotal/joint ventures	\$ 6,732.00	\$ 4,022.00	\$ 2,756.00	carried fwd.
<b>Total Income</b>	<b>\$ 73,207.00</b>	<b>\$ 70,949.00</b>	<b>\$ 74,656.00</b>	
<b>Expenses</b>				
<b>Operations</b>				
Administration	\$ 1,500.00	\$ 721.00	\$ 800.00	
Donation fees	\$ 300.00	\$ 846.00	\$ 500.00	
Other fundraising expenses	\$ 1,500.00	\$ -	\$ 1,500.00	
Insurance	\$ 5,700.00	\$ 5,142.00	\$ 5,200.00	
Maintenance	\$ 200.00	\$ -	\$ 200.00	
Memberships	\$ 175.00	\$ 175.00	\$ 175.00	
Professional development	\$ 100.00	\$ -	\$ 100.00	
Professional services	\$ -	\$ -	\$ -	
Phone & Internet	\$ 1,250.00	\$ 1,246.00	\$ 1,250.00	
Travel	\$ 200.00	\$ -	\$ 50.00	
Subtotal/operations	\$ 10,825.00	\$ 8,130.00	\$ 10,175.00	
<b>Programs</b>				
Salaries & Related Expenses	\$ 50,555.00	\$ 50,753.00	\$ 45,000.00	
Grocery Vouchers	\$ 2,000.00	\$ 200.00	\$ 200.00	
Hospitality	\$ 15,000.00	\$ 16,474.00	\$ 15,000.00	
Volunteer Support	\$ 100.00	\$ 98.00	\$ 100.00	
Creative Path	\$ 150.00	\$ 325.00	\$ 300.00	
Women's Group	\$ 200.00	\$ 1,059.00	\$ 500.00	
Darts League	\$ -	\$ 300.00	\$ 300.00	
Benevolent Fund	\$ 100.00	\$ 459.00	\$ 500.00	
Miscellaneous programs	\$ 500.00	\$ 1,147.00	\$ 1,100.00	
Petty Cash - out	\$ 200.00	\$ -	\$ -	
Subtotal/programs	\$ 68,805.00	\$ 70,815.00	\$ 63,000.00	
<b>Joint ventures</b>				
Partages/Share Ottawa				
Administration & Salary	\$ 3,940.00	\$ 3,930.00	\$ -	
Carlington Arts Initiative	\$ 1,000.00	\$ 130.00	\$ 500.00	* in CM budget
Subtotal/joint ventures	\$ 4,940.00	\$ 4,060.00	\$ 500.00	
<b>Total Expenses</b>	<b>\$ 84,670.00</b>	<b>\$ 83,005.00</b>	<b>\$ 73,675.00</b>	
<b>BALANCE</b>	<b>-\$ 11,463.00</b>	<b>-\$ 12,056.00</b>	<b>\$ 981.00</b>	
<b>Books balance</b>	<b>\$ 16,581.00</b>	includes petty cash and gift cards in hand		
<b>Bank balance</b>	<b>\$ 18,342.00</b>			

# CHAPLAIN'S REPORT

The year 2022 – my first full calendar year as Community Chaplain here in Carlington – has been one of challenges and of blessings.

As I sit down to write this report I am being careful to avoid such overused and hackneyed expressions such as 'dark clouds with silver linings' because it is far too easy for us to forget that while challenges bring blessings, blessings also bring challenges. The dilemma we face when we are called to serve others with compassion, empathy, and (not least) love is how we can do so in a manner which draws upon our own wisdom and faith while in turn building up our own wisdom and faith.

A good friend of mine pointed out to me in a recent conversation that with all that has been happening around us – a pandemic, a war, economic uncertainty, an ongoing climate crisis, disinformation circulating about pretty well everything – we are living in an age of disruption giving way to discontent. Times such as ours offer us a necessary moment to discern and find clarity of purpose.

The apparent ebbing of the Pandemic was followed by supply-chain difficulties which in turn drove up the prices of consumer goods of all kinds, and so we have gained a better awareness of the true value of food. Our Chaplaincy reopened its drop-in program this past September, and so we found ourselves in deeper conversation with our neighbours. We re-started our in-person programming and activities, and so we have further discovered just what a dynamic and creative neighbourhood we share.

I also had the opportunity over the course of 2022 to share words with many of the congregations and other neighbourly organizations who have so generously and faithfully supported our Carlington ministries over so much time. In so doing I have come to eschew the word 'client' – which I find far too clinical and bureaucratic – in favour of the word 'neighbour' when speaking of those served by our Chaplaincy.

There is a notion I find myself voicing many times every day now, and which I have heard more and more around the Chaplaincy lately: 'We're in this together!' This phrase pretty well sums up the 'Golden Rule' which I believe is the essence of my Christian faith and which I have learned is the foundation of all faith-traditions – to love our neighbour as we love ourselves because therein we find reflected back to us our relationship with the Divine.

In closing, I offer the greatest thanks to everyone – in every way and every place, and too numerous to name individually – who have been part of the inspiring and awesome team who make possible this blessed ministry to and among our neighbourhood.

Now, let us faithfully go forth to love and to serve. Amen.

Respectfully & humbly submitted,

The Rev'd Steve Zytveld



# PROGRAM UPDATES

## **Drop-In Program:**

The Drop-In Program has been successful in supporting community members in need. Over the past few months, there has been a significant increase in the number of individuals seeking assistance. On average, we have handed out **1,455** bags each month. Notably, since the beginning of March, the program has experienced rapid growth, indicating an increased demand for essential resources.



## **Creative Path Art Studio:**

The Art Studio continues to be a hub of creativity and self-expression for participants. We are delighted to note that the studio has consistently seen about a dozen participants each day it is open. The program offers a safe and welcoming space for individuals to explore their artistic talents, fostering personal growth and development.

# PROGRAM UPDATES

## **Rainbow Weavers Women's Group:**

We are pleased to announce the resumption of in-person activities for the Women's Group. The group has provided a supportive community for women, and we are thrilled to see the members engage in meaningful interactions and experiences once again. Recently, the Women's Group successfully organized their annual camping trip, creating lasting memories and strengthening bonds within the community.



## **Community Food Programs:**

We have continued to offer throughout the year community brunches with the help of various partner churches providing an average of **160** sandwich bags every month. St. Mark and St. Mary Egyptian Coptic Church continues to provide dinner every month serving over **200** people every month.

# PROGRAM UPDATES

## **.Volunteering:**

Our dedicated volunteers play a crucial role in the success of our programs. We have witnessed their unwavering commitment and passion in supporting various initiatives. We provide training and engagement opportunities for volunteers and recognize their invaluable contributions to the organization.



## **Community Events:**

To sustain and expand our programs. We also organized various social events and gatherings to foster community spirit and celebrate special holidays throughout the year. During Christmas we handed out gingerbread houses to **40** families to enjoy together, we held a pumpkin carving event for kids and easter egg painting for kids.



# SUPPORTERS

Thanks to all our donors and supporters



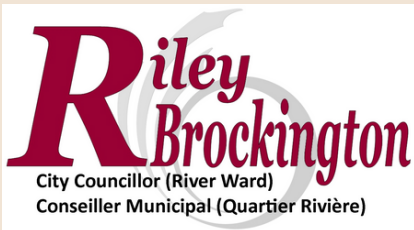
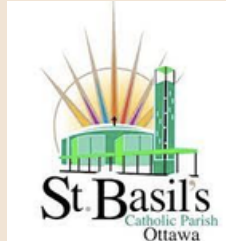
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ST MARY OF EGYPT**



Carlington  
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City View  
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